



COURSE OUTLINE

TERM: FALL 2018	COURSE NO: LBST 390	
INSTRUCTOR: Sandra Seekins	COURSE NAME: LBST Tutorial I	
OFFICE: FIR406A LOCAL: 2288 E-MAIL: sseekins@capilano.ca	SECTION NO: TBA	CREDITS: 1
OFFICE HOURS: TBA		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

TUTORIAL FORMAT

Biweekly one-hour meetings for a total of six hours.

TUTORIAL PREREQUISITES

Prerequisite for LBST 390: 60 credits of 100-level or higher coursework

TUTORIAL DESCRIPTION

The student will be doing the necessary background research to create a graphic novel about Mexican indigenous cultures' history and mythology. This will involve reading selected works and discussing text/image strategies for the future project.

PROGRAM LEARNING OUTCOMES

The following Liberal Studies program learning outcomes will be met in this Tutorial:

PLO 1 – Self-directed learning

Initiate, execute and take responsibility for a self-directed interdisciplinary research project emerging directly from the student's own academic and/or professional interests.

PLO 2 – Knowledge

Describe and integrate concepts, theories, and practices from across core academic disciplines with an awareness of limits of knowledge

PLO 7 – Local and global consciousness

Consider and assess the potential impact of interpretative frameworks, decisions and actions on people and the environment, locally and globally.

TUTORIAL LEARNING OUTCOMES

Upon successful completion of this Tutorial, the student will be able to:

PLO 1 – Articulate in discussion and written form the key elements of selected texts, evaluating them for how they can best be integrated into the future project

PLO 2 – Define in writing a variety of graphic novel processes

PLO 3 – Determine, in discussion and written form their efficacy for the proposed project, providing the appropriate reasoning

PLO 4 – Explore the history of indigenous Mexican cultures and mythologies and ways of managing knowledge.

REQUIRED TEXTS

Barry, Lynda. *What It Is*. Drawn and Quarterly, 2008.

McCloud, Scott. *Understanding Comics. The Invisible Art*. William Morrow, 1994.

Other texts to be determined by student and instructor.

TUTORIAL CONTENT / SCHEDULE

To be determined by student and instructor.

TUTORIAL ASSIGNMENTS

Assignments

- Analyze and critique reading materials in response papers;
- Determine relevant applications of concepts to the future graphic novel project;
- If possible have visual examples of the approach to be taken in the future project;
- Self-submission (Required in all LSBA Tutorials).

EVALUATION PROFILE

Evaluation in part will be based on the LSBA rubric for Tutorials and Graduating Projects.

Assignments, Word Counts, and Due Dates	Program Learning Outcomes	Value
Response papers x 2 (500 words each) Due on Sept. 28, Oct. 15	I, 2, 7	(2 x 30%) 60%
Define plan and how concepts will be integrated into the future graphic novel with possible visual examples Nov. 19	I, 2, 7	30%
Self-submission (500 words) Due Nov. 30	I, 2, 7	10%
Total		100%

GRADE PROFILE

A+ = 90 - 100%	B+ = 77 - 79%	C+ = 67 - 69%	D = 50 - 59%
A = 85 - 89%	B = 73 - 76%	C = 63 - 66%	F = 0 - 49%
A- = 80 - 84%	B- = 70 - 72%	C- = 60 - 62%	

Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand. Late assignments will be penalized two points per week.

Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

Attendance

Students are expected to attend all classes and associated activities.

English Usage

Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices

Students may use electronic devices during class for note-taking only.

On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or Moodle; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS**Tools for Success**

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <http://www.capilanou.ca/services/>

Capilano University Security: download the [CapU Mobile Safety App](#)

Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy S2017-05 for more information:

<http://www.capilanou.ca/about/governance/policies/Policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including [B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure](#).

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.